



Cutting Edge PowerPoint 2007 For Dummies

Geetesh Bajaj

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Get ready to add punch and pizzazz to your presentations and wow your audience using the latest PowerPoint techniques. This friendly book/CD-ROM combo covers all of the new features of Microsoft PowerPoint 2007, including interface changes, presentation themes, multimedia, the Slide Library, and more. The guide introduces you to the elements of PowerPoint: text; background, images, and info-graphics; shapes; fills, lines, and effects; sound and video; animations and transitions; and interactivity, flow, and navigation. Packed with numerous tips, shortcuts, workarounds, and timesaving techniques, it shows you step-by-step how to:

- Dress up your text by using fonts creatively and using WordArt to create artistic effects
- Work with masters and layouts, templates and themes, and fills, lines, and effects
- Maximize visual appeal by combining Photoshop with PowerPoint
- Add transitions, photos, motion, sound (narration and music), video, and animation
- Use SmartArt to create diagrams
- Create dynamic charts, equations, maps, and more
- Use PowerPoint's extensive clip art collection
- Test and set up your presentation
- Link to Flash, Acrobat, Word, and Excel
- Print presentation materials and create helpful handouts

The CD includes templates, textures, backgrounds, background music scores, images, alpha channel equipped graphics, maps, illustrations, and more, so this combo gives you the know-how *and* the tools. An 8-page color insert shows you how to use color effectively. With this friendly guide, you're ready to bring your presentation to life with PowerPoint 2007.

Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.



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